LONGVIEW
TEMPERATURE SCREENING

April 2020
SCREENING BASICS - WHAT

- Screening will require 2 steps:
- Questionnaire
  - Employees will answer questions verbally
    - Questions will be posted outside of tent
  - If yes to any questions, they will be sent home and contacted by HR or Medical Center for next steps
  - Contractors, Suppliers, Visitors will fill out paper form
  - If answer is no to all questions, then a non-contact thermal scan is performed
- Non-contact thermal scan
  - If under 100.4F, then cleared to enter mill
  - If equal to or above 100.4F, individual will be sent for second scan
  - If second scan is equal to or above 100.4F, they will be sent home and contacted by HR or Medical Center for next steps
SCREENING BASICS – WHO & WHEN

- Start day of Thursday April 16th
- Employees
  - Monday, Tuesday, Thursday, Saturday
  - 5:30am till 9am
- Contractors, Suppliers and Visitors
  - Every day/ 24 hrs per day
  - 9am till 6pm at contractor lot
  - 6pm till 5:30am at main gate
SCREENING BASICS - WHERE

- Contractor lot – employees and contractors
  - Employees will enter thru the contractor lot for screening
  - Four (4) drive up test stations (individuals remain in vehicle)
  - One (1) retest station (individuals remain in vehicle)

- Main Gate – suppliers, visitors
  - Walk up station

- Note:
  - Refrain from wearing hats or other headwear entering the mill for testing as headwear may cause inaccurate temperature readings.
  - If possible, refrain from taking Acetaminophen (Tylenol) and/or Ibuprofen (Advil / Motrin) within four (4) hours prior to entering the mill, as it may cause inaccurate temperature readings.
  - If anyone refuses to answer the questionnaire or submit to the thermal scan they will be refused access to the mill site.
QUESTIONNAIRE

- Have you visited a CDC Level 3 Country within the last 14 days? (Currently: Australia, Austria, Belgium, China, Czechia, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Iran, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Malta, Netherlands, Norway, Poland, Portugal, Slovenia, Spain, Sweden, Switzerland, United Kingdom)
  □ Yes □ No

- Have you had direct contact with someone who visited these locations over the past 14 days?
  □ Yes □ No

- Have you come into direct contact with someone who is awaiting test results, or has a suspected or confirmed case of COVID-19?
  □ Yes □ No

- Are you experiencing any of the following symptoms: fever, coughing, shortness of breath or trouble breathing, persistent pain or pressure in chest?
  □ Yes □ No
MILL MAP

1. Contractor Lot
   Main entrance for employees and contractors

2. Main Gate
   Right lane will be blocked
   Left lane for visitor/supplier access

3. Fibre way access to east parking will be blocked
CONTRACTOR MAP
CONTRACTOR LOT

- Enter from Fibre Way
- Use one of the four (4) primary screening stations
  - Roll down window half-way
    - Remember to keep nose and mouth covered by the window
  - Provide new Company issued card to screener. If you do not have card, provide last name.
  - Provide answers to the questionnaire
  - Submit to non-contact thermal scan
- One (1) retest station
  - If equal to or above 100.4F, you will be directed here for retest
  - Remain in vehicle
- If cleared, exit through the south gate to access mill parking lots
- Contractors will park along fence with overflow into the main parking lot.